

Overview & Scrutiny Committee



Please contact: Neil White
Please email: neil.white@north-norfolk.gov.uk
Please direct dial on: 01263 516047

Tuesday, 8 October 2024

A meeting of the **Overview & Scrutiny Committee** of North Norfolk District Council will be held in the **Council Chamber - Council Offices** on **Wednesday, 16 October 2024** at **9.30 am**.

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to notify the committee clerk 24 hours in advance of the meeting and arrive at least 15 minutes before the start of the meeting. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel: 01263 516047, Email: neil.white@north-norfolk.gov.uk.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so must inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed.

Please note that Committee members will be given priority to speak during the debate of agenda items

Emma Denny
Democratic Services Manager

To: Cllr N Dixon, Cllr S Penfold, Cllr P Bailey, Cllr M Batey, Cllr J Boyle, Cllr C Cushing, Cllr A Fletcher, Cllr M Hankins, Cllr P Heinrich, Cllr V Holliday, Cllr N Housden and Cllr L Vickers

All other Members of the Council for information.
Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order
to attend this meeting, please let us know in advance**
If you would like any document in large print, audio, Braille, alternative format or in
a different language please contact us

Chief Executive: Steve Blatch
Tel 01263 513811 **Fax** 01263 515042 **Minicom** 01263 516005
Email districtcouncil@north-norfolk.gov.uk **Web site** www.north-norfolk.gov.uk

A G E N D A

- 1. TO RECEIVE APOLOGIES FOR ABSENCE**
- 2. SUBSTITUTES**
- 3. PUBLIC QUESTIONS & STATEMENTS**

To receive questions / statements from the public, if any.
- 4. MINUTES** 1 - 10

To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 20 September 2024.
- 5. ITEMS OF URGENT BUSINESS**

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972.
- 6. DECLARATIONS OF INTEREST** 11 - 16

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest.
- 7. PETITIONS FROM MEMBERS OF THE PUBLIC**

To consider any petitions received from members of the public.
- 8. CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE BY A MEMBER**

To consider any requests made by non-executive Members of the Council, submitted to the Democratic Services Manager with seven clear working days' notice, to include an item on the agenda of the Overview and Scrutiny Committee.
- 9. RESPONSES OF THE COUNCIL OR THE CABINET TO THE COMMITTEE'S REPORTS OR RECOMMENDATIONS** 17 - 20

To consider any responses of the Council or the Cabinet to the Committee's reports or recommendations:
- 10. CAR PARK FEES & CHARGES** 21 - 38

To consider a report from the Director of Resources on the Council's current car park fees and charges and on a number of options for new charges in the 2025/26 Financial Year.

Proposed time 45 minutes
- 11. BEACH HUT AND CHALETS SERVICE** 39 - 60

To consider an annual review of the Beach Huts and Chalets service, for a 12-month period between 2023/24 and 2024/25.

Proposed time 45 minutes

12. PLANNING SERVICE IMPROVEMENT PLAN UPDATE 61 - 74

To consider a report from the Director for Place and Climate Change that provides an update on the progress towards the completion of the Council's Planning Service Improvement Plan.

Proposed time 30 minutes

13. OVERVIEW & SCRUTINY WORK PROGRAMME AND UPDATE 75 - 108

To receive an update from the Scrutiny Officer on progress made with topics on its agreed work programme, training updates and to receive any further information which Members may have requested at a previous meeting.

Proposed time 30 minutes

14. EXCLUSION OF THE PRESS AND PUBLIC

To pass the following resolution, if necessary:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph _ of Part I of Schedule 12A (as amended) to the Act.”